

National Paralegal Reporter

2006 EDITORIAL THEMES

Feb/Mar	Technology — how it is changing the way we work; used in the courts and law firms; cell phone access to the Internet; conducting Internet research; and changing the way wireless connections work.
April/May	Hot Areas of Law — areas of new jobs (both practice area and location); outsourcing work to paralegals; new methods of working; and hiring temps who become contract employees, etc.
June/July	Profiles of Traditional Paralegals and Paralegal Entrepreneurs — profiles of paralegals in the traditional setting and starting their own business without doing UPL. This issue will feature convention news and profile award winners announced at the convention.
Aug/Sept	Paralegal Education — the value of an undergraduate education; the impact of CLE and PACE; the importance of ongoing legal education; and value of on-line education
Oct/Nov	Paralegal Skills — discusses skills used by every paralegal; how to manage paperwork, clients and internal staff; how to make great presentations; tips on courtroom manners and presentations; etc.
Dec 2006/Jan 2007	Paralegal Utilization — details about salary and fee recovery; ways attorneys hire paralegals; how to create a dynamic a resume; negotiating for a higher salary on your current job; and how temp options work, etc..

ARTICLE DEADLINES

November 25, 2005
January 20, 2006
March 20, 2006
May 20, 2006
July 20, 2006
Sept 20, 2006

2006 FEATURE ARTICLES — We welcome feature articles at any time.

Feature articles may be about any topic of interest to, or educational value to, paralegals in the pursuit of their profession, i.e. career issues, time management, about your area of legal practice expertise.

Legal Practice Area Suggested Themes:

- Bankruptcy
- Construction Law
- Small Law Firms
- Family Law
- Environment
- Education Law
- Mergers and Acquisitions

PUBLICATION GUIDELINES — NFPA accepts well-written articles for the *National Paralegal Reporter* (ISSN 1058-482X) which is published six times a year. Magazines are mailed on the 15th of the month proceeding publication, Dec/Jan is mailed Nov 15. **These guidelines are provided to all authors to ensure consistency of articles.**

Cover Articles: 1,500 - 2,000 words

Feature Articles: 1,000 - 1,500 words

Department Articles: up to 1,000 words, *unless specifically requested by publisher/editor or previous agreement between author and publisher/editor*

Article Deadlines: Articles due dates are listed above by themes. If you have questions or want to request an extension, please call 816-942-1600 or e-mail roieditor@kc.rr.com.

Authors: NFPA will accept articles written by any individual. Articles must be non-advertising in content and written using the Associated Press guidelines.

Format: All articles must be provided (*with all formatting intact*) in WordPerfect or Word. Authors should also provide a bio and a high-resolution photo, whenever possible. Text to be printed in bold or italics must be noted on the original document.

Publishing Policy: Articles printed in the *National Paralegal Reporter* express the opinions of the individual authors and do not necessarily represent the formal position of NFPA.

Review: All articles/materials are subject to editorial review and revision.

Reprints: NFPA reserves the right to reprint articles, with proper credit given.

Copies: If an article is published, the author can receive three copies at no charge.